


# A new way to buy with Autodesk

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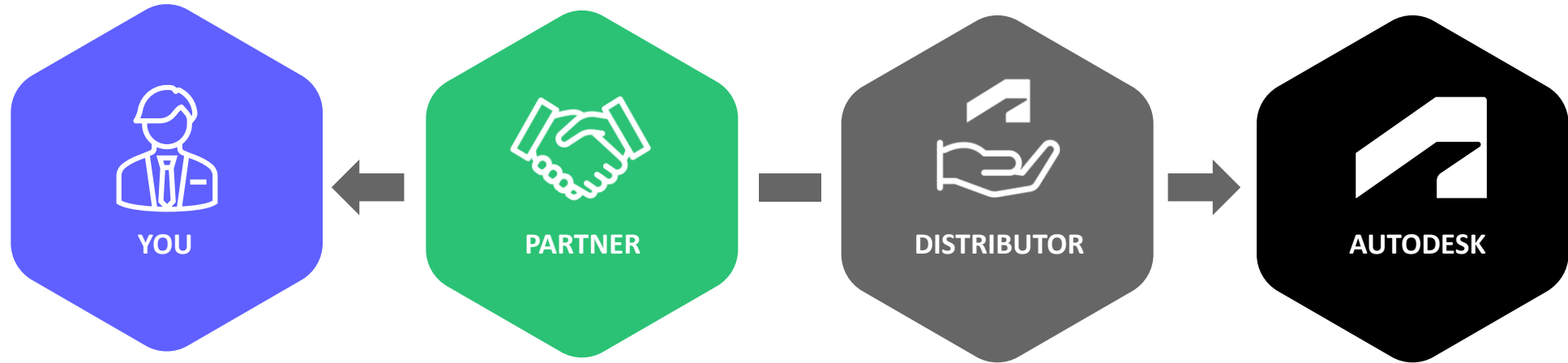
We are committed  
to enhancing your  
experience to  
**maximize efficiency  
and satisfaction.**

Personalized.

Predictable.

Streamlined.

# Current buying process for subscriptions



## We have opportunities to:

### Be More Connected

Stay more connected with you and provide personalized experiences tailored to your needs

### Simplify and Streamline

Provide a fast, seamless, and secure buying experience.

# New buying experience

Enables a connected process



## You

Request a quote from your partner.

## Partner

Helps you with solution design and configures the quote.

## Autodesk

Sends the quote to you.

## You

Accept the quote and pay Autodesk.

# New way to buy, new way to benefit

Fast, secure, and flexible way to buy with Autodesk



## Personalized experience

Setting the foundation to create more personalized experiences tailored to your needs.



## Predictable pricing

Feel confident in a consistent price regardless of how you buy.



## Streamlined process

Simplify and expedite your buying and renewal experience with self-serve capabilities.

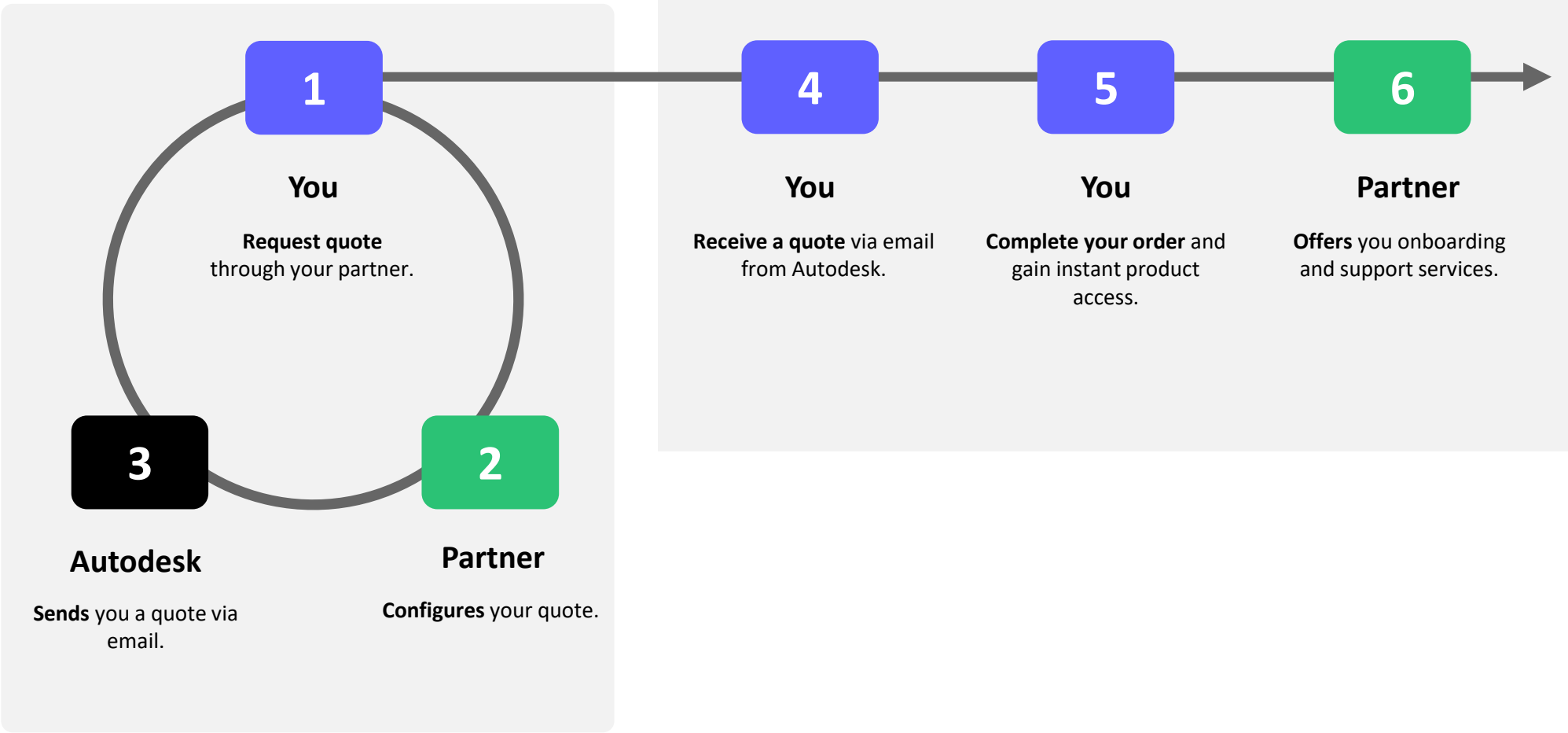


A woman with dark hair tied back, wearing safety glasses and black gloves, is examining a printed circuit board (PCB) in a factory setting. She is holding the board with both hands, looking at it intently. The background shows industrial machinery and overhead lighting.

# How it works



# How it all comes together





# Your new experience

## How to request a quote

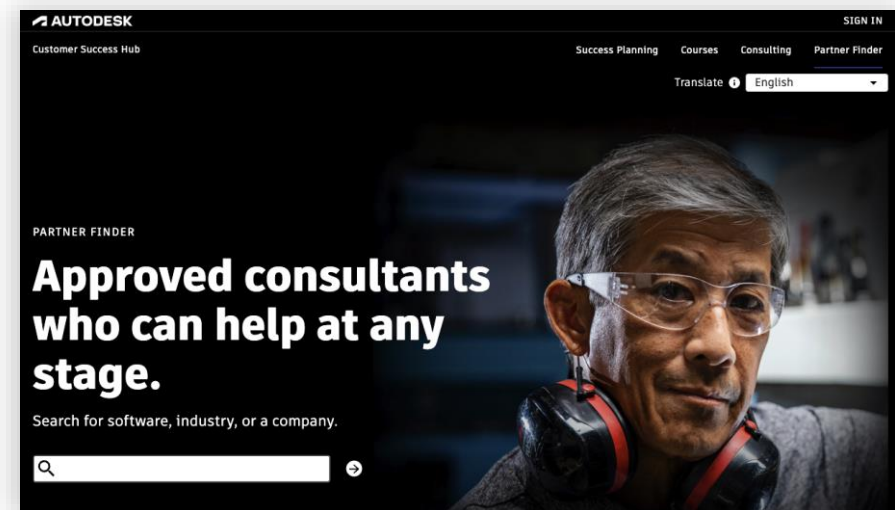
**For Flex purchases,** start by using the Flex estimator, decide on a token amount and contact an eligible partner.

The screenshot shows the 'Estimate tokens' interface. It is divided into three main sections:

- 1 What products will you be using?** Select products that users will access occasionally. A dropdown menu shows '1 product selected'.
- 2 How many users and how often each month?** A Flex user uses tokens to open a product for 24 hours (one day). To estimate the tokens you will need, enter the number of users who will access the selected products, and the average number of days a month each user will use them. Below this, there is a table with columns for 'Users' and 'Days per month'. One row is visible for 'AutoCAD' with 7 tokens/day, 5 users, and 5 days per month.
- 3 Recommendation for 1 year** Estimates are based on the information you provide and available purchase options. Recommendations are rounded up to ensure that you have sufficient tokens for one year based on current daily consumption rates. Daily rates are subject to change. It displays 'RECOMMENDED TOKENS 2100/year' and 'PRICE \$6,300'. There are buttons for 'Buy tokens' and 'Find an eligible reseller'. A contact number '1-844-842-1674' is also provided.

<https://www.autodesk.com/buying/flex/estimator-tool> (Token Estimator)

**For new subscription purchases and renewals,** work with your existing partner or find an eligible partner to request a quote.



<https://customersuccess.autodesk.com/partners>

# Receive Quote

You'll receive an emailed quote from Autodesk and usually have 30 days to accept the quote, but this may vary based on the specified start date.

If you still need to set up Autodesk as a vendor, a link to region-specific vendor forms is included.

Quote details include Flex token quantity, unit price, extended price, and applicable discounts. Price may change at checkout due to VAT/tax.

You can click [Buy](#) to go to the checkout or on [Review in account](#) to go to your account homepage.

 AUTODESK

## Your Autodesk quote is ready

**Hi Noelle Ruiz,**

The quote you requested (# Q-1064359) is ready for review and expires on June 28, 2024.

**This is not an invoice. Do not pay until you place an order.**

To order, click Buy and follow the steps to submit. Once submitted, an order confirmation email will be sent, followed by relevant finance and payment documents.

[Buy](#)

[Review in account](#)

If you have any questions or need further assistance, contact **Yasar Stvictor**.

**Need to set up Autodesk as a vendor?** [Find region-specific vendor forms](#) and other helpful information.

**Quote #Q-1064359**

**Expires on:** Jun 28, 2024

**Account CSN:** 5503924591

### Customer details

Noelle Ruiz  
noelle@company.com  
+14155551212

**Noelle Ruiz Account**  
111 McInnis Parkway,  
San Rafael, CA 94903-2773  
US

### Solution provider



# Checkout Quote

You will be prompted to sign into your Autodesk account or create one.

Upon sign in, you will be taken to cart checkout, where your information and quote details are automatically populated.

Global payment options include credit or debit card, PayPal, and Pay by Invoice. Additional region-specific payment options may be available. (i.e. Zip)

Pay by invoice is available for eligible businesses with quotes totaling \$1,000 USD or more, allowing you to pay through a net term period.

**Secure checkout** Need help? Chat

**Cart**

**Quote #Q-1064359**

**New subscriptions**

**Admin: Noelle Ruiz**  
The admin is responsible for managing users and providing product access. To change the admin, you can either request a new quote with a different admin or this admin can reassign the role in Autodesk Account after the order is submitted.

Product	Term	Quantity	Price
AutoCAD LT	1 year	2	\$1,060.00
Flex	1 year	100	\$300.00

**Customer details**

To update this information, please contact your sales agent.

**Noelle Ruiz**

Noelle Ruiz Account  
111 McInnis Parkway  
San Rafael, CA 94903-2773  
United States

**Payment**

Select a payment method

- Credit or debit card
- PayPal
- Direct debit

**Order summary**

Subtotal: \$1,360.00  
Tax: \$0.00  
**TOTAL: \$1,360.00**

By clicking "Submit order" you are agreeing to Autodesk's [Online Purchase Terms](#) and [Terms of Use](#) and agree to Autodesk's [Auto-Renewal Terms](#) that your subscriptions will auto-renew. You can change your auto-renew settings before the renewal date.

**Submit order**

**Money-back guarantee**  
Autodesk subscriptions are backed by our money-back guarantee. Try your software risk free; if you are not completely satisfied, we will refund your subscription in full.

# Access Subscription

You'll receive an onscreen confirmation and have instant access to your new products.

Click on [Access in account](#) to begin assigning users.

New product subscriptions will appear on your Autodesk account home page.

Click on the subscriptions to begin assigning users or begin an install.

The screenshot displays the Autodesk account home page. At the top, the Autodesk logo is visible. Below it, the user's name "Noelle" is greeted. The main content area features three prominent cards: "Get product updates" with a "View updates (past 30 days)" link, "Open support cases" with a "Go to customer support portal" link, and "Buy products" with a "View all products" link. A "Get Started (2)" section lists two subscriptions: "AutoCAD LT" (2 seats) and "Flex" (100 tokens). The "AutoCAD LT" subscription card is expanded to show an "Assign users" section with a "Go to user management" button and a "Need help?" link. Below this, an "Open quotes (1)" section shows a quote for "AutoCAD LT" with a "Buy" button. A "Resources" section on the right provides links for account administration and education. A left-hand navigation menu includes sections for Home, Products and Services, User Management, Billing and Orders, Reporting, and Support and Learning.



# Reduce Seats

You can add or reduce seats in your account. Select a subscription to modify.

Click **Reduce** to reduce the number of seats in this subscription.

Reduce by the number of seats desired and click **Save Changes**.

Example: Your subscription seat count has been reduced from 2 seats to 1 seat. This change will take effect at your next renewal on May 29, 2025.

**AUTODESK** Account

Custom Install  
Active Trials

**User Management**

- By User
- By Product
- By Group

**Billing and Orders**

- Subscriptions and Contracts
- Quotes
- Invoices and Credit Memos
- Upcoming Payments
- Order History
- Payment Methods

**Reporting**

- Activity Log
- Insights
- Usage Report
- Usage Notifications **New**
- Seat Usage
- Token Usage
- Balances **New**

**Support and Learning**

- Support Cases
- Ask the Assistant
- Forums
- Learning and Certification
- Autodesk University

Privacy/Cookies  
Terms of Use  
Privacy Settings

**AutoCAD LT**  
Subscription ID 71700550033283

**Team** Noelle Ruiz - 5202

**Term** 1 year

**Renewal date** May 29, 2025

**Renewal price** \$503.50  
Price does not include applicable discounts or taxes.

**Solution provider:** Yasar Stvictor

**2 seats**  
1 seats starting May 29, 2025

**Add seats**

**Edit reduced seats**

**Payment**

**Invoice will not include a purchase order number**  
[Edit invoice details](#)

Pay by invoice

noelle.ruiz@autodesk.com

**Noelle Ruiz Account**  
111 McInnis Parkway  
San Rafael, CA 94903-2773  
United States

[Manage payers](#)

**Change payment method**

Changes to 1 seats starting May 29, 2025 You can continue to use 2 seats until May 29, 2025.

# Add Seats

You can also add seats in your account. Select a subscription to modify.

Click [Add seats](#) to add more seats in this subscription.

Specify the number of seats to add and note that this new quote is co-termed with the original subscription.

Example: You have successfully added one new seat to a new subscription and have instant access to them.

**AUTODESK** Account

## Subscriptions and Contracts

Summary Beta Subscriptions and Contracts

Teams: All teams

All (3) All Flex

Subscriptions ↑	Team	Quantity	Term	Date
<b>AutoCAD LT</b> Subscription ID 71700550033283	Noelle Ruiz - 5202	2 seats	1 year	Auto-renews May 29, 2025 →
<b>AutoCAD LT</b> Subscription ID 71702154435454	Noelle Ruiz - 5202	1 seat	1 year	Auto-renews May 29, 2025 →
<b>Flex</b> Subscription ID 71700550036784	Noelle Ruiz - 5202	100 tokens	1 year	Expires May 28, 2025 →

**Reporting**

- Activity Log
- Insights
- Usage Report
- Usage Notifications New
- Seat Usage
- Token Usage
- Balances New

**Support and Learning**

- Support Cases
- Ask the Assistant
- Forums
- Learning and Certification
- Autodesk University



# Change Term Length

You can change subscription term lengths.

Scroll down on the subscription page and click **Change** Term Length.

A side panel will slide out and you can choose the new subscription term length.

Example: You have successfully switched to a 3-year term length. The renewal price is updated, and the new term length will take effect at next renewal.

The screenshot shows the Autodesk Account interface. On the left is a navigation sidebar with categories: Home, Products and Services, User Management, Billing and Orders, Reporting, and Support and Learning. The main content area is titled "Payment" and "Renewal details".

**Payment Section:**

- Invoice will not include a purchase order number. [Edit invoice details](#)
- Pay by invoice
- noelle.ruiz@autodesk.com
- Noelle Ruiz Account**  
111 McInnis Parkway  
San Rafael, CA 94903-2773  
United States
- [Manage payers](#)
- [Change payment method](#)

**Renewal details Section (Top):**

Keeping auto-renew on ensures that your subscription remains active and access to products and services is uninterrupted. We'll send you a reminder with the renewal date and price prior to payment processing. You can edit your renewal settings at any time.

Seats	2 seats \$2,853.00	Reduce	Add seats
Term	1 year Changes to 3 year term starting May 29, 2025	Change	
Auto-renew	On	Cancel renewal	

**Renewal details Section (Bottom):**

Keeping auto-renew on ensures that your subscription remains active and access to products and services is uninterrupted. We'll send you a reminder with the renewal date and price prior to payment processing. You can edit your renewal settings at any time.

Seats	2 seats \$1,007.00	Reduce	Add seats
Term	1 year	Change	

A notification banner at the top right of the main content area reads: "Term updated 3-year term starting on May 29, 2025." A blue box highlights the "Term" row in the top renewal details table.

# Turn auto-renew on/off

You can turn auto-renew on or off.

Scroll down on the subscription page and click **Cancel renewal** auto-renew.

You will move through a series of screens to ensure you want to proceed.

Auto-renew has now been turned off. However, it can just as easily be turned back on before your renewal date.

The screenshot displays the Autodesk Account interface. On the left is a navigation menu with categories: Home, Products and Services, User Management, Billing and Orders, Reporting, and Support and Learning. The main content area shows a notification: "Your subscription expires May 28, 2025. Turn auto-renew on before expiration to save when compared to buying a new subscription. [Some exclusions apply.](#)" Below this is a "Turn auto-renew on" button. The subscription details for "AutoCAD LT" (Subscription ID 71700550033283) are shown, including team name "Noelle Ruiz - 5202", term "1 year", expiration "May 28, 2025", and renewal price "\$1,007.00". A "2 seats" section contains "Add seats" and "Reduce" buttons. The "Payment" section includes a warning "Invoice will not include a purchase order number" and a "Manage payers" button, which is highlighted with a blue box. Other buttons include "Change payment method". The "Renewal details" section at the bottom explains that auto-renew ensures uninterrupted access and provides a "Reduce" and "Add seats" button.



A woman with dark hair in a ponytail, wearing safety glasses and black gloves, is holding a printed circuit board (PCB) in a factory setting. She is looking at the board with a focused expression. The background shows industrial machinery and overhead lighting.

# Important Next Steps



# Set up Autodesk as a Vendor



**Visit** our vendor setup page



**Download** applicable forms



**Set up Autodesk** as a vendor with your organization's procurement systems



## Set up Autodesk as a vendor

Access the resources below to help you set up Autodesk in your organization's procurement system. Have questions? Contact your solution provider or Autodesk sales representative for assistance.

Is Autodesk already in your system? [Sign in](#) to Autodesk Account to access and pay quotes and invoices.

## Region-specific vendor forms

North America



Europe, Middle East, Africa



Australia



Japan



<https://www.autodesk.com/buying/terms-payments#vendor>



# Resources and reminders



**Reference** frequently asked questions (FAQs)



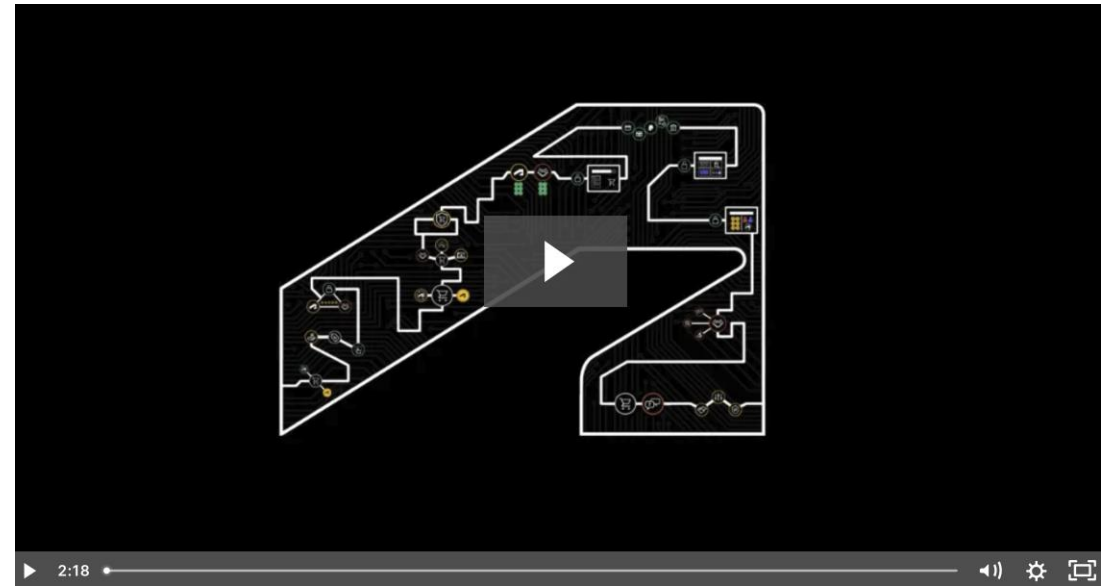
**Watch** the how-to videos to understand what to expect



**Set up** Autodesk as a vendor



**Contact** your partner for more information

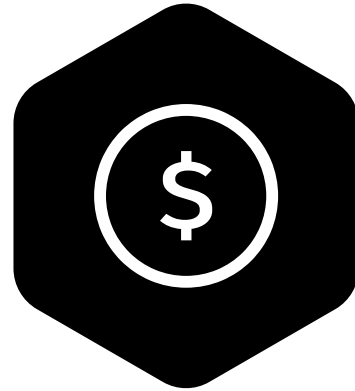


# Personalized. Predictable. Streamlined.

Act today to start experiencing these benefits



**Personalized  
experience**



**Predictable  
pricing**



**Streamlined  
process**



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